



City of Eau Claire Housing Division

Community Development Block Grant
(CDBG)
&
HOME Investment Partnership Program

2022

Organization Requests

2022 Organization Requests

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SECTION I

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REQUESTS

The City of Eau Claire is eligible to receive federal Community Development Block Grant (CDBG) funding for 2022. The HUD grant year starts August 1, 2022. The funding is from the U.S. Department of Housing and Urban Development (HUD) and is targeted to low-income persons or projects in low-income areas.

The Community Development Block Grant (CDBG) program was created by the Housing and Community Development Act of 1974. The City of Eau Claire Housing Authority administers the CDBG program for the City of Eau Claire. Funds are allocated to cities through a formula based on population, poverty, overcrowded housing, and age of housing and population growth. The CDBG program is funded by the U.S. Department of Housing and Urban Development (HUD).

In 2022, the City of Eau Claire is eligible to receive the following CDBG funding:

2022 CDBG Grant	\$534,975
2022 Estimated Program Income	<u>\$100,000</u>
Total	<u>\$634,975</u>

Of this amount, at least 70% must be allocated to direct benefit activities.
(Grant plus program income less administration, planning x 70%)

The fundamental objective of the block grant program is the development of decent housing and suitable living environment primarily for low- to moderate-income people. HUD requires that at least 70% of the grant directly benefits low-income persons and the remainder of the grant may indirectly benefit low-income persons. Activities that qualify for CDBG funding may include:

Direct Benefit Activities (70% or more)

- Housing rehabilitation
- Public improvements and public facilities
- Public services to non-profits
- Housing code enforcement

Indirect Benefit Activities (30% or less)

- Acquisition, relocation and clearance
- Elimination of slums and blight
- Historical preservation: residential
- Commercial rehabilitation in low income areas (facade only)

Community Development Block Grant (CDBG) – Worksheet

2022 ESTIMATED CDBG Grant	\$	534,975.00
Estimated Program Income	\$	100,000.00
	\$	<u>634,975.00</u>

2022 Direct Benefit Projects: (70%)

Intensified Housing Code Enforcement:

Eau Claire City/County Health Department

Sub Total

Homeownership

City of Eau Claire Housing Division - Homeownership Program

Sub Total

Rehabilitation:

City of Eau Claire Housing Division - Residential Housing Rehabilitation
 City of Eau Claire Housing Division - Lead Based Paint Remediation
 City of Eau Claire Housing Division - Asbestos Removal
 Bolton Refuge House (Smith House Roof Replacement)
 Bolton Refuge House (Parking Lot Project)
 Eau Claire Area Hmong Mutual Association (Affordable Housing Rehab)
 Eau Claire Landmark Commission
 Habitat for Humanity - Home Preservation

Sub Total

Public Facilities and Improvements:

City of Eau Claire Finance Dept - Alley Improvements

Sub Total

Public Services: (15% Cap - \$95,200)

Bolton Refuge House - Self-Sufficiency/Victim Advocacy Program
 Catholic Charities - Sojourner House
 Children's Service Society - Building Families Program
 Chippewa Valley Free Clinic - Health Services
 Community Table - Meal Services
 Eau Claire Hmong Mutual Assistance Association - Community Liaison
 Eau Claire Hmong Mutual Assistance Association - Housing Liaison
 Family Promise of the Chippewa Valley - Beacon House
 Literacy Chippewa Valley (Literacy for Employment)
 Lutheran Social Services of Wisconsin - Gaining Ground
 Lutheran Social Services of Wisconsin - Welcome Home
 Western Dairyland Economic Opportunity Council, Inc. - Business Start Up
 Western Dairyland Economic Opportunity Council, Inc. - Homeless Haven

Sub Total

Indirect Benefit Proj: (30% Funding Cap)

Acquisition, Relocation and Clearance:

No Applications received for 2022

Planning & Administration: (20% Funding Cap - \$126,900)

City of Eau Claire Housing Division - Planning and Management

Sub Total

CDBG Administration: (included in 20% cap)

City of Eau Claire Housing Division - General Administration

Sub Total

Total Planning and Admin

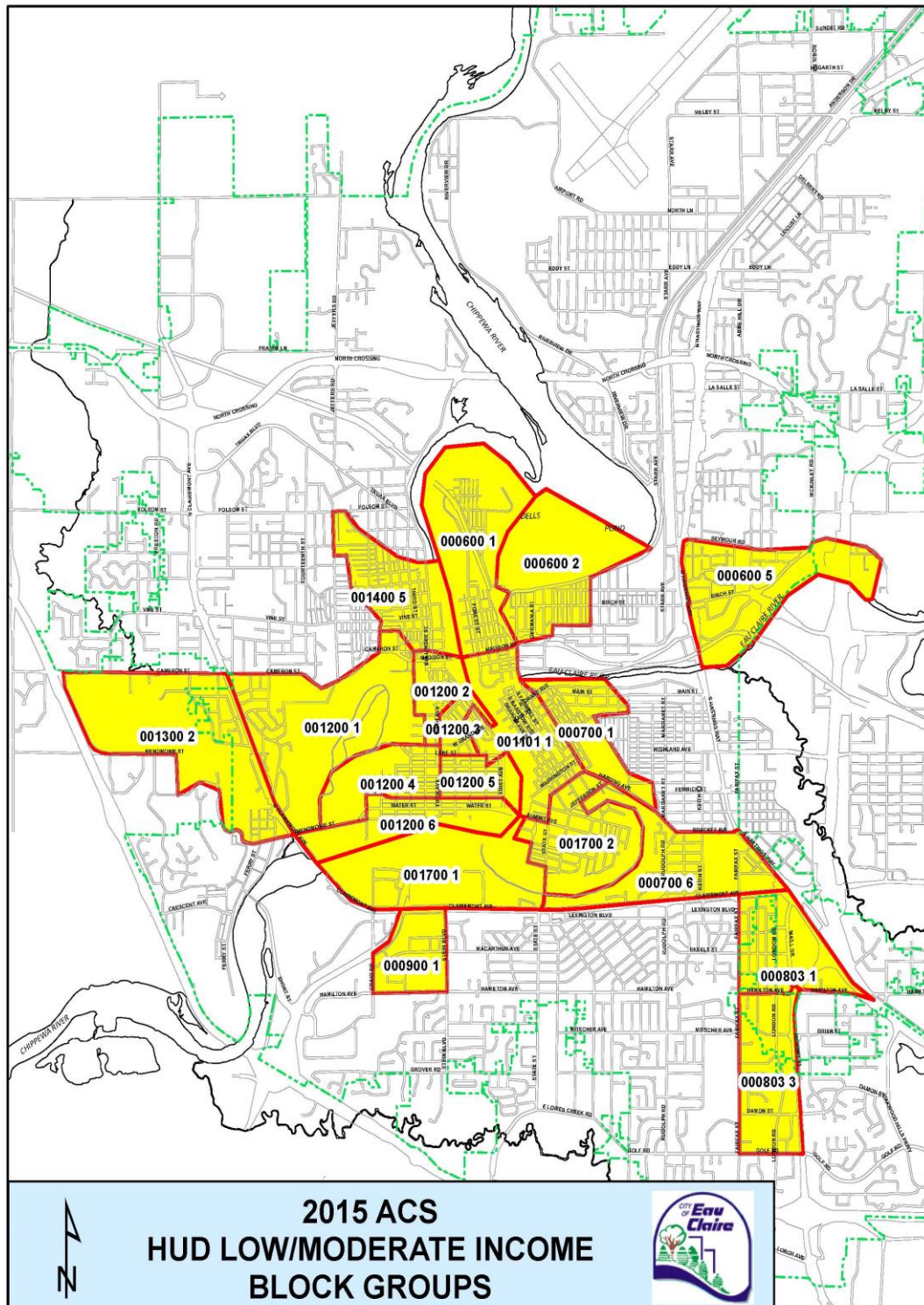
Total

2021 FINAL Funding	2022 Requested Funding	2022 Proposed Funding
\$ 85,400.00	\$ 85,400.00	\$ 85,400.00
\$ 85,400.00	\$ 85,400.00	\$ 85,400.00
\$ 157,000.00	\$ 200,000.00	\$ 56,475.00
\$ 157,000.00	\$ 200,000.00	\$ 56,475.00
\$ 100,000.00	\$ 200,000.00	\$ 150,000.00
\$ 20,000.00	\$ 60,000.00	\$ 30,000.00
\$ 10,000.00	\$ 20,000.00	\$ 10,000.00
\$ 8,000.00	\$ -	\$ -
	\$ 36,050.00	\$ 36,000.00
	\$ 25,000.00	\$ 25,000.00
\$ 25,000.00	\$ -	\$ -
\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
\$ 183,000.00	\$ 361,050.00	\$ 271,000.00
\$ 5,000.00	\$ -	\$ -
\$ 5,000.00	\$ -	\$ -
\$ 9,400.00	\$ 15,000.00	\$ 9,100.00
\$ 7,400.00	\$ 21,000.00	\$ 7,100.00
\$ 6,700.00	\$ 10,000.00	\$ 6,400.00
\$ 11,100.00	\$ 18,000.00	\$ 10,900.00
\$ 9,400.00	\$ 20,000.00	\$ 9,000.00
\$ 6,700.00	\$ 23,030.00	\$ 6,400.00
\$ 11,400.00	\$ 19,549.00	\$ 11,000.00
\$ 9,700.00	\$ 10,000.00	\$ 9,300.00
\$ -	\$ 10,000.00	\$ -
\$ 6,700.00	\$ 10,000.00	\$ 6,400.00
\$ 6,700.00	\$ 10,000.00	\$ 6,400.00
\$ 6,000.00	\$ 10,000.00	\$ 5,700.00
\$ 7,800.00	\$ 25,000.00	\$ 7,500.00
\$ 99,000.00	\$ 201,579.00	\$ 95,200.00
\$ 10,000.00	\$ 20,000.00	\$ 10,000.00
\$ 10,000.00	\$ 20,000.00	\$ 10,000.00
\$ 120,783.00	\$ 130,000.00	\$ 116,900.00
\$ 120,783.00	\$ 130,000.00	\$ 116,900.00
\$ 120,783.00	\$ 150,000.00	\$ 116,900.00
\$ 660,183.00	\$ 998,029.00	\$ 634,975.00

Eau Claire City Income Limits Effective February 2022

Percent of Median Income	1 person	2 people	3 people	4 people	5 people	6 people	7 people	8 people
80% - Low Income (City Owned)	\$44,800	\$51,200	\$57,600	\$64,000	\$69,150	\$74,250	\$79,400	\$84,500
50% - Very Low Income (Section 8)	\$28,000	\$32,000	\$36,000	\$40,000	\$43,200	\$46,400	\$49,600	\$52,800
30% - Extremely Low Income	\$16,800	\$19,200	\$21,600	\$24,000	\$25,950	\$27,850	\$29,800	\$31,700

Map



CODE ENFORCEMENT

Eligible Code Enforcement Activities

The costs incurred for code enforcement efforts is an allowable expense under CDBG provided that:

- The enforcement takes place in deteriorated or deteriorating area(s); and
- The enforcement effort is accompanied by public or private improvement services (e.g., a homeowner rehabilitation program) and can be expected to slow the decline of the area(s) or work toward turning the neighborhood around.

Eligible Costs under Code Enforcement include:

- Costs incurred for inspections for code violations (including salaries and overhead); and
- The enforcement of code requirements (including salaries, overhead and legal proceedings).

CODE ENFORCEMENT

APPLICANT: Eau Claire City/County Health Department

PROGRAM: Intensified Housing Code Enforcement

OBEJECTIVE: Direct benefit

FUNCTION:

The Eau Claire City/County Health Department is requesting funds to continue their program of Intensified Housing Code Enforcement in the low- and moderate-income neighborhoods within the city limits of Eau Claire. This program provides a systematic approach to identify and upgrade substandard housing, eliminate health hazards such as lead paint, eliminate accident hazards, and reduce the deteriorations of individual homes and neighborhoods. This program provides over 1,000 residential dwelling inspections / re-inspections per year and is viewed as a vital housing codes compliance position.

CDBG funds would be used to staff a position to perform building inspections and required follow-up and residential inspections of lead-based paint hazards.

REQUEST:

The Eau Claire City/County Health Department is requesting \$85,400 to continue this program.

RECOMMENDATION:

The Review Committee recommends funding the City/County Health Department \$85,400 to support the Code Enforcement program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$85,400
2022 CDBG Recommendation:	\$85,400
2021 CDBG Award:	\$85,400



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2022 APPLICATION FOR FUNDING

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The Eau Claire City Housing Inspection Program (ECCHIP) benefits low to moderate income persons by assuring rental and owner-occupied homes are safe and healthy. The ECCHIP involves systematic housing inspections of residential dwelling units to ensure and enforce compliance with the Eau Claire City Housing Code- Chapter 16.08. This program is administered by the Eau Claire City-County Health Department within the entire CDBG target area. The program uses exterior dwelling unit surveys administered block by block by health department interns to identify dwelling units that are more of a risk for health and safety issues. Dwelling units identified with high rankings through the survey are evaluated from cellar to roof by Environmental Health Specialists (EHS). The EHS educate property owners, document violations of housing code standards, and work with property owners to bring sub-standard housing up to minimum code standards. This method provides a systematic approach to identify and upgrade sub-standard housing, eliminate health hazards such as lead paint, eliminate accident hazards, and reduce the deterioration of individual homes and neighborhoods by improving and preserving existing affordable housing. The entire property is also evaluated for garbage and trash storage or the presence of rodents. In addition, the program works with neighborhood associations to respond to requests for inspection of deteriorated property. With this funding, at least 150 dwelling units in the CDBG target area will be inspected to achieve the program objective to create suitable living environments by eliminating health and safety hazards in homes. The outcome of sustainability is achieved by improving the overall viability of our community through reduction of blighted areas and reducing the number of deteriorated homes. This works to preserve existing affordable housing for low to moderate income persons in the CDBG area.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

The CDBG funding for the ECCHIP will support 80% of a full time Environmental Health Specialist I and 1.25% of a full time Environmental Health Specialist II. The Environmental Health Specialists will coordinate the program, inspections, and follow-up/enforcement. These grant funds will also be applied to any training, travel, miscellaneous supplies, telephone charges, postage, and equipment required for the program.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Environmental Health Specialist I (0.8 FTE)	\$ 42,100
Environmental Health Specialist II (0.125 FTE)	\$ 9,600
Benefits/Fringe	\$ 29,000
Travel, supplies, training, equipment, phone, etc.	\$ 4,700
Total	\$ 85,400

Describe how your agency coordinates with other agencies to avoid duplication of services:

Coordination happens with other departments including building, plumbing, fire, police, humane officer, and social services when assistance is needed to evaluate specific problems as well as implement the Interagency Agreement for Dangerous Living Conditions as needed.

Submit a complete timetable of all significant activities: (Please note: Public Services and organizations funded with administrative funds must complete their activities within the 12-month grant year)

150 dwelling units will be inspected within a 12-month period

HOMEOWNERSHIP PROGRAM

APPLICANT: City of Eau Claire Housing Division

PROGRAM: Homeownership Program

OBEJECTIVE: Direct benefit

FUNCTION:

The Homeownership Program is for the development of rental housing for low-income families designed to provide homeownership opportunities. The objective of the CDBG Homeownership Program is to provide affordable housing, which will be occupied by low-moderate income households. This is a direct buy where the client obtains conventional bank financing for the purchase. The Housing Authority pays a payment in lieu of tax on all of the properties it owns. Once the occupant purchases the home they will pay the full property taxes.

The funding will be used for the property acquisition and any rehabilitation needed to correct code or lead issues on two single-family homes.

REQUEST:

The Eau Claire Housing Division is requesting \$200,000 for property acquisition and any rehabilitation needed to correct code or lead and asbestos issues.

RECOMMENDATION:

*The Review Committee recommends funding the Housing Division **\$56,475** to support the Homeownership program.*

FUNDING OVERVIEW:

2022 CDBG Request:	\$200,000
2022 CDBG Recommendation:	<u>\$56,475</u>
2021 CDBG Award:	\$157,000



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The City of Eau Claire Community Development Block Grant (CDBG) Homeownership Program is for the development of rental housing for low-income families designed to provide homeownership opportunities. The objective of the CDBG Homeownership Program is to provide affordable housing, which will be occupied by low-moderate income households. The properties will be acquired in the city limits of Eau Claire.

It is expected that the funding will be used for the property acquisition and any rehabilitation needed to correct code or lead issues.

This program is a three-year rental program where the renter purchases the property after the term of the contract. The renter obtains conventional bank financing for the purchase. During the first three years, one fourth of the rent goes toward reducing the purchase price of the home.

These units will also contribute to the tax base of the City of Eau Claire. The Housing Authority pays a payment in lieu of tax on all properties it owns. Once the occupants purchase the homes, they will pay the full property taxes.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

Community Development Block Grant (CDBG) funding will be used to purchase and rehabilitate single family homes within the city limits of Eau Claire for the Homeownership Program.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
CDBG Homeownership Program	\$200,000
Total	\$200,000

Describe how your agency coordinates with other agencies to avoid duplication of services:

The City of Eau Claire Housing Division's CDBG Homeownership Program works only within the city limits of Eau Claire.

Organization Requests

Housing Rehabilitation

Eligible Housing Rehabilitation Activities

CDBG funds may be used to assist existing homeowners with the repair, rehabilitation or reconstruction of owner-occupied units.

Grantees have the flexibility under the CDBG Program to design repair and rehabilitation programs that meet the needs of their residents. Examples of the types of local programs that may be funded include:

- General programs aimed at rehabilitation of existing structures, including substantial rehabilitation programs, which typically bring the property up to local codes and standards.
- Special purpose programs, including:
 - Energy efficiency programs aimed at improving the energy efficiency of homes through additional insulation, new windows and doors and other similar improvements.
 - Handicapped accessibility programs through which improvements, such as installation of ramps and grab bars, are made to homes of persons with disabilities to make the home more accessible.
 - Emergency repair programs that provide for the repair of certain elements of a housing unit in emergency situations.
 - Weatherization improvements aimed at improving a home's ability to withstand the elements, including insulation and weather-stripping.
 - Lead based paint remediation programs.

HOUSING REHABILITATION PROGRAM

APPLICANT: City of Eau Claire Housing Division

PROGRAM: Rehabilitation Loan Program

OBEJECTIVE: Direct benefit

FUNCTION:

The Eau Claire Housing Division has been providing low interest rehabilitation loans to low-income homeowners and landlords who rent to low-income tenants since 1977. Approximately 950 houses have been assisted in the city of Eau Claire with rehabilitation funding since the program's inception.

This program provides loans up to \$20,000 per single family home for code related and basic home improvement activities. Loans, which are available, are either 1) for extremely low-income homeowners: loans are deferred until the property changes ownership or occupancy status or are sold, or 2) for low-income homeowners: loans are repaid through installments over 20 years.

This loan funding may be used in conjunction with other grants for lead remediation, asbestos removal and/or HOME weatherization. Funding is also available for rehabilitation of rental property that is rented to low-income households

This program generates approximately \$100,000 annually in repayments. The Housing Rehabilitation Program is a win-win activity 1) benefiting the household receiving the rehabilitation of their property, 2) improves neighborhoods, 3) corrects housing code compliance items, 4) improvements increase property values thus generating additional taxes to the City of Eau Claire, 5) provides loan repayments to the program thus ensuring continuation of the housing improvements.

REQUEST:

The Eau Claire Housing Division is requesting \$200,000 to continue the Rehabilitation Loan Program. Funding would cover administration costs associated with operating the program and provide loans to approximately 5 homeowners.

RECOMMENDATION:

The Review Committee recommends funding Eau Claire Housing Division \$150,000 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$200,000
2022 CDBG Recommendation:	\$150,000
2021 CDBG Award:	\$100,000



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The City of Eau Claire Community Development Block Grant (CDBG) Residential Rehabilitation program has been improving units in the City of Eau Claire for over 30 years. This program operates from an application waiting list of income eligible homeowners and investors who rent to low income persons. The Housing Division's Rehabilitation Specialist works with homeowners to design a set of bid specifications which address items related to weatherization and energy efficient improvements, handicap accessibility modifications to housing and housing code violations.

Proceeds from the repayment of these loans usually average between \$100,000 to \$150,000.

The program has several great benefits including: providing low to moderate-income homeowners with financial assistance to make needed and/or required property improvements, providing health and safety improvements to the property itself and improving neighborhoods. The program assists many elderly or disabled households and families that would not be able to afford replacing a leaking roof, making handicap accessible modifications to housing, furnace replacement and other needed repairs.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

The CDBG funds requested in this application serve approximately 5 low-income homeowners with housing rehabilitation loans. There is great demand for housing rehabilitation; therefore, this program operates all year long.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Rehabilitation	\$100,000
Administration	\$50,000
Total	\$200,000

Describe how your agency coordinates with other agencies to avoid duplication of services:

The City of Eau Claire Housing Division's CDBG Rehabilitation Program handles only the city limits of Eau Claire. Eau Claire County also has a rehab program; however, they handle the surrounding areas of Eau Claire

LEAD PAINT HAZARD PROGRAM

APPLICANT: City of Eau Claire Housing Division

PROGRAM: Lead Paint Hazard Program

OBEJECTIVE: Direct benefit

FUNCTION:

The Eau Claire Housing Division has been providing low-interest rehabilitation loans to income eligible homeowners and landlords who rent to low-income tenants. In conjunction with the rehabilitation loan, the homeowner may qualify for a lead-based paint remediation grant. The grant is provided to help offset costs for disturbing painted surfaces with lead-based paint.

The eligibility requirements for the Lead-Based Paint Hazard Reduction grant are the same as the CDBG Housing Rehabilitation Loan Program with the addition that all properties must have been built prior to 1978. All properties must be located within the city limits of Eau Claire and investor properties must be within the City's target area. The maximum grant amount of up to \$3,500 or up to \$4,900 for larger units consisting of four or more bedrooms.

This also meets the objective of improved housing conditions because all housing assisted under this program must meet federal and local codes and guidelines.

REQUEST:

The Eau Claire Housing Division is requesting \$60,000 to fund the Lead Based Paint Hazard Reduction program. This amount would serve approximately 5-6 low-to-moderate-income homeowners.

RECOMMENDATION:

The Review Committee recommends funding Eau Claire Housing Division \$30,000 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$60,000
2022 CDBG Recommendation:	\$30,000
2021 CDBG Award:	\$20,000



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The lead-based paint hazard grant program is additional funding for low-income homeowners or investors renting to low-income families to help offset costs for disturbing painted surfaces with lead-based paint in conjunction with the City of Eau Claire CDBG Housing Rehabilitation loan. Eligibility for the lead-based paint program are the same as the CDBG Housing Rehabilitation loan program with one exception, all properties receiving lead-based paint funding must have been built prior to 1978. All properties must be located within the City of Eau Claire; however, investor properties must be within the City's CDBG target area. Maximum grant amount is \$3,500 per 2- and 3-bedroom units and up to \$4,900 for units with four or more bedrooms.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

This funding will serve the needs of low-income clientele by providing lead-based paint residential rehabilitation for approximately 10-14 low-to-moderate income homeowners. This also meets the objective of improved housing condition as all housing assisted under the program must meet federal and local codes and guidelines.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Lead based paint remediation	\$60,000
Total	\$60,000

Describe how your agency coordinates with other agencies to avoid duplication of services:

The City of Eau Claire Housing Division's CDBG Rehabilitation Program covers the city limits of Eau Claire. Eau Claire County also has a rehab program which covers the surrounding areas of Eau Claire.

ASBESTOS REMOVAL PROGRAM

APPLICANT: City of Eau Claire Housing Division

PROGRAM: Asbestos Removal Program

OBEJECTIVE: Direct benefit

FUNCTION:

The Eau Claire Housing Division provides low-interest rehabilitation loans to income eligible homeowners and landlords who rent to low-income tenants. In conjunction with the rehabilitation loan, the homeowner may qualify for an asbestos removal grant. The grant is provided to help offset costs of rehabilitation for asbestos removal.

REQUEST:

The Eau Claire Housing Division is requesting \$20,000 to continue this program. This amount of funding would provide lead-based paint residential rehabilitation for approximately 2-3 low-to-moderate-income homeowners.

RECOMMENDATION:

The Review Committee recommends funding Eau Claire Housing Division \$10,000 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$20,000
2022 CDBG Recommendation:	\$10,000
2021 CDBG Award:	\$10,000



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The City of Eau Claire Community Development Block Grant (CDBG) Residential Rehabilitation program has been improving units in the City of Eau Claire for over 30 years. This program operates from an application waiting list of income eligible homeowners and investors who rent to low income persons.

Asbestos funds would be used in conjunction with rehabilitation funds.

Described how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

The CDBG funds requested in this application serve approximately 2-3 low-income homeowners with housing rehabilitation loans. There is great demand for housing rehabilitation; therefore, this program operates all year long.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Asbestos removal	\$10,000

Describe how your agency coordinates with other agencies to avoid duplication of services:

The City of Eau Claire Housing Division's CDBG Rehabilitation Program handles only the city limits of Eau Claire. Eau Claire County also has a rehab program; however, they handle the surrounding areas of Eau Claire.

REHABILITATION

APPLICANT: Bolton Refuge House

PROGRAM: Parking Lot Project

OBEJECTIVE: Direct benefit

FUNCTION:

The Bolton Refuge House is requesting funding to replace the existing asphalt pavement on the Farwell Facility parking lot, paint lines as required and raise the grade at the front entry of the facility to be flush for handicap accessibility.

REQUEST:

Bolton Refuge House is requesting \$36,050 for the parking lot asphalt pavement replacement.

RECOMMENDATION:

The Review Committee recommends funding Bolton Refuge House \$36,000 to support this project.

FUNDING OVERVIEW:

2022 CDBG Request:	\$36,050
2022 CDBG Recommendation:	\$36,000
2021 CDBG Award:	Did not apply



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

BRH is seeking funds to remove the existing asphalt pavement in the Farwell Facility parking lot, paint lines as required, and raise the grade at the front entry of the facility to match in flush for handicap accessibility.

The current parking lot asphalt is over 40 years old. The parking lot is in overall poor condition and has patched areas and areas of open gravel. There are lower spots which become full of water and turns into ice in the winter months. Ice and water cause safety issues and difficulties for most persons, but especially those who rely on mobility devices. The parking lot has several painted lines which are not correct for the current occupancy and required traffic flow nor display a clearly marked designated disabled parking space. In addition to the quality of the parking lot, the ramp located on the side of the entry way is deteriorating and is difficult for individuals to use.

Replacement of the existing parking lot is necessary, not only to keep up the look and integrity of the facility; but also to improve traffic flow, and secure and safe entry into the facility, specifically those with mobility issues.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

CDBG funds will be used to cover costs as described in the bid to complete the removal and replacement of the Farwell Facility parking lot, paint lines with designated disabled parking spot, and grade entry to ensure handicap accessibility into the Farwell Facility.

(See attached: Parking Lot Rehab project bid from Monarch Paving Company).

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
CDBG	\$36,050.00
WHEDA	\$8,650.00

Describe how your agency coordinates with other agencies to avoid duplication of services:

BRH is the sole victim service provider, emergency shelter within the Eau Claire community. Staff members serve on a wide variety of committees and advisory groups, which enables the agency to network with many resources in the area and address the needs and issues that affect victims and their children. BRH has a Memorandum of Understanding and participates on a team with several service providers within the community to create a multidisciplinary approach in holding persons accountable for their abusive behavior and enhancing victim's safety. These efforts, along with other team commitments and partnerships produce savings and resources in BRH other agencies budgets as well.

Submit a complete timetable of all significant activities: *(Please note: Public Services and organizations funded with administrative funds must complete their activities within the 12-month grant year)*

With funding by the City of Eau Claire through the CDBG grant, Bolton Refuge House will complete the Farwell Parking lot project- improve accessibility of the Farwell Facility through 8/1/22-7/31/23. BRH will target the late summer 2022 for the project to be completed.

REHABILITATION

APPLICANT: Eau Claire Area Hmong Mutual Association

PROGRAM: Affordable Housing Rehabilitation

OBEJECTIVE: Direct benefit

FUNCTION:

The Eau Claire Area Hmong Mutual Association is requesting funding to rehabilitate their affordable housing units.

REQUEST:

Eau Claire Area Hmong Mutual Association is requesting \$25,000 for this program.

RECOMMENDATION:

The Review Committee recommends funding \$25,000 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$25,000
2022 CDBG Recommendation:	\$25,000
2021 CDBG Award:	Did not apply



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

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PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

ECAHMAA's Affordable Housing Program provides safe, decent, affordable housing for approximately 53 individuals in six properties comprised of a combination of singles, duplexes, and one 8-unit apartment. The properties maintain a 100% occupancy rate with multiple applications received when a unit is vacated. The program provides housing for significantly below the Fair Market Rate to low-, extremely-low, and moderately-low income households, with an average household income of less than \$23,000 annually. Current tenants are approximately 83% Asian (all of whom are Hmong) and 17% White. Twenty percent are children aged 2-5 and 16% are age 70+ and on SSI Disability. Five households receive Section 8 assistance.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

Funds will be used to rehabilitate four rental properties in need of repairs. Outdated, inefficient, and drafty windows will be replaced in several properties. Other repairs will address basement leaks and bathroom sink and shower leaks. Additional repairs will include updating electrical fixtures, outlets, and switches that are in disrepair.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Material and Labor to make various repairs to 4 rental properties	\$ 25,000
TOTAL	\$ 25,000

Describe how your agency coordinates with other agencies to avoid duplication of services:

ECAHMAA's Housing Liaison manages the Affordable Housing Program and works closely with the City of Eau Claire Housing Authority to continue to provide safe, decent, affordable housing to low-, extremely low-, and moderately-low income families.

REHABILITATION

APPLICANT: Chippewa Valley Habitat for Humanity

PROGRAM: Home Preservation

OBEJECTIVE: Direct benefit

FUNCTION:

Chippewa Valley Habitat for Humanity is requesting funding to make repairs to single family homes for those who are income eligible.

REQUEST:

Chippewa Valley Habitat for Humanity is requesting \$20,000 for this program.

RECOMMENDATION:

The Review Committee recommends funding Habitat for Humanity \$20,000 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$20,000
2022 CDBG Recommendation:	\$20,000
2021 CDBG Award:	\$20,000



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

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PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

Our Home Repair & Remodel program (previously Home Preservation) aims to help low-income families and individuals keep their homes safe and affordable. Accessibility ramps, furnace repair/replacement, porch repair, and window repair are just a few examples of the necessary repairs we've done for applicants in the past. Much of the labor is done through volunteer work, helping keep costs low.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

CDBG funds would be used for material cost, as well as professional labor costs if needed. For example: electrical or plumbing issues that may require a licensed contractor.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Material costs for repairs	\$ 15,000
Labor costs for repairs/remodel	\$ 5,000
	\$

Describe how your agency coordinates with other agencies to avoid duplication of services:

We ask applicants if they have applied for these services through any other local agency on the Home Repair application, as well as verify during the home visit.

Organization Requests

Public Facilities and Improvements

Eligible Public Facility and Improvement Activities

The acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements is an eligible activity under CDBG and can be carried out by a grantee, subrecipient or other non-profit. The Public Facility or Public Improvement must be located in a low-income area or benefit low-income persons. (Example: Senior Center benefiting elderly)

Eligible types of facilities and improvements include:

- Infrastructure improvements (generally construction or installation)
- Neighborhood facilities (e.g., recreational facilities, parks, playgrounds) and
- Facilities for persons with special needs (e.g., homeless or battered spouses, nursing homes or group homes for the disabled).

Eligible costs include:

- Energy efficiency improvements
- Handicapped accessibility improvements
- Architectural design features and other treatments aimed at improving aesthetic quality.

If the assisted facility is owned by a non-profit, it must be open to the public during normal working hours.

There is no funding cap on Public Facilities and Improvements but projects need to be spent in a timely manner.

Organization Requests

Public Services

Eligible Public Service Activities

The CDBG regulations are very broad and allow the use of grant funds for a wide range of public service activities, including, but not limited to:

- Employment services
- Crime prevention
- Childcare
- Health services
- Youth services
- Substance abuse services (e.g., counseling and treatment)
- Fair housing counseling
- Energy conservation
- Welfare services (excluding income payments)
- Down payment assistance
- Recreational services, or
- General Public Services

The beneficiaries of Public Services are limited to persons that are low income or activities that are in low-income areas.

CDBG funds may be used to pay for labor, supplies and material as well as to operate and/or maintain the portion of a facility in which the public service is located. This includes the purchase or lease of a facility, equipment and other property needed for the public service.

Public Services Cap

The Public Services cap is 15%.

PUBLIC SERVICES

APPLICANT: Bolton Refuge House
PROGRAM: Self-Sufficiency/Victim Advocacy Program
OBEJECTIVE: Public Service

FUNCTION:

Bolton Refuge House is applying for CDBG funds to support the Self-Sufficiency/Victim Advocacy Program.

REQUEST:

Bolton Refuge House is requesting \$15,000 to assist with the administration and support staff costs associated with the continuation of the Self-Sufficiency/Victim Advocacy Program.

RECOMMENDATION:

The Review Committee recommends funding Bolton Refuge House the amount of \$9,100 to support this Program.

FUNDING:

2022 CDBG Request:	\$15,000
2022 CDBG Recommendation:	\$9,100
2021 CDBG Award:	\$9,400



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2022 APPLICATION FOR FUNDING

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PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The Self-Sufficiency Project will provide advocacy services to victims of domestic violence (DV), sexual assault (SA), human trafficking, children who have witnessed or been exposed to abuse (CA), intimate partner violence (IPV), stalking, harassment, and elder abuse who are Extremely L/M income. The project will also work within the community providing education/training on safety as it pertains to DV, CA, IPV, Harassment/Stalking, elder abuse, and SA. The Volunteer Coordinator position will recruit, retain and train volunteers to assist and educate community members on issues and identifying needs of victims, i.e., transportation, LEP translation, advocacy, safety planning, etc. The Administration/VA position will provide access to internet and system advocacy to victims such as; obtaining and/or retaining employment, budgeting, life skills, time management, workplace safety, transportation, information and referrals to resources in the area. Advocates will aid victims in their efforts in gaining self-sufficiency and becoming a self-sustaining member of the Eau Claire community. The project will also provide education & consultation to Eau Claire employers on policies, practices & procedures to workplace safety of the employee and co-workers. This project is necessary to assist and maintain the life-saving protection for victims as they achieve economic self-sufficiency.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

CDBG funds will be utilized to cover administrative salaries/fringes, direct services salaries/fringes, (while assisting to clients related to employment search or retention), telephone, property/general liability Ins.

BRH continues to see a significant reduction of work-study students and volunteers. As of January 2022, BRH continues to see about a 90% reduction in volunteerism. BRH has always relied heavily on volunteers to meet the required match for funding streams and reduce staff expenses. BRH's outreach for volunteer services will discuss opportunities that support the overall agency's need to enhance victim's safety; while reducing exposure of the virus to the volunteers.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
CDBG	\$15,000
DCF	\$60,000
Donations	\$25,000

Describe how your agency coordinates with other agencies to avoid duplication of services:

Bolton Refuge House staff members serve on a wide variety of committees and advisory groups, which enables the agency to network with many community resources in the area and address the needs and issues that affect victims and their children. Bolton Refuge House has letters of collaboration and participates on many local teams with area several service providers. The committee goals are to create a multidisciplinary approach in holding persons accountable for their abusive behavior and enhancing victim's safety, while addressing gaps, resources and services. Bolton Refuge House is the primary service provider for victims and their children, and the only emergency shelter that serves victims and their children within Eau Claire.

PUBLIC SERVICES

APPLICANT: Catholic Charities

PROGRAM: Sojourner House

OBEJECTIVE: Public Service

FUNCTION:

Catholic Charities is applying for CDBG funding to support their homeless shelter that is located in downtown Eau Claire. This is an overnight shelter. Catholic Charities does not currently offer day services to the homeless.

REQUEST:

Catholic Charities is requesting \$21,000 to assist with the administration and support staff costs associated with the operation of the Sojourner House.

RECOMMENDATION:

The Review Committee recommends funding Catholic Charities the amount of \$7,100 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$21,000
2022 CDBG Recommendation:	\$7,100
2021 CDBG Award:	\$7,400



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PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The mission of Sojourner House is to provide a safe, clean place for single men or women to sleep overnight, shower, clean their clothing, have breakfast, and be accepted and encouraged in their ambitions or hopes, while ensuring guests' personal dignity, respect, and safety. Everyone is accepted into the shelter unless they are acting with unruly behavior. People who have used alcohol or drugs or individuals with mental health needs are admitted to the shelter provided they are not disruptive or violent.

To fulfill this mission, the shelter is run by full-time and part-time staff. However, the shelter relies heavily on community volunteers. The shelter is open 365 days a year. In 2021, the shelter moved back to its original locations after other locations were used during the height of the pandemic.

Food is provided in the evening in case someone comes who has not eaten. Breakfast is provided to guests prior to morning discharge. Showers, washers, and dryers are available for guests to use. Other assistance is offered in coordination with other Catholic Charity programs and partnering agencies, to try to assist guests in finding permanent housing.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

CDBG funds will be used to support the salaries of the staff operating the homeless shelter. The Sojourner House is run by a full-time Director, an assistant director, and several part-time lead staff. The difficulty of the work does lead to staff turnover. We have also seen the reduction of volunteers with Covid still being a major concern, so we have had to hire additional staff.

The duties of these staff members include directing the operations of the shelter, making sure the shelter is kept safe, supervising volunteers, providing training, serving as a link to other community agencies, providing community education, maintaining records, and helping connect guests with other community resources that may be able to further assist them.

This shelter helps the community provide assistance to individuals who need help, instead of having them roam the streets. In multiple communities we apply for CDBG funds to support our shelter or warming center services. Other communities have realized that shelter services are vital, while still trying to get as many people as possible to 'move forward' to other opportunities that would lead to permanent housing.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Salaries	\$21,000

Describe how your agency coordinates with other agencies to avoid duplication of services:

There are no other emergency shelters in the City of Eau Claire. We often coordinate with other organizations and government agencies to ensure that efficiencies in services offered are found and duplication of services is minimized.

Submit a complete timetable of all significant activities: (Please note: Public Services and organizations funded with administrative funds must complete their activities within the 12-month grant year)

N/A – Sojourner House is a homeless shelter that operates 365 days a year.

PUBLIC SERVICES

APPLICANT: Children's Service Society of Wisconsin

PROGRAM: **Building Families**

OBEJECTIVE: Public Service

FUNCTION:

The Children's Service Society of Wisconsin is applying for CDBG funding to support their Building Families Program.

REQUEST:

Children's Service Society is requesting \$10,000 to assist with the administration and support staff costs associated with the continuation of the Building Families Program.

RECOMMENDATION:

The Review Committee recommends funding the Children's Service Society the amount of \$6,400 to support this program.

FUNDING:

2022 CDBG Request:	\$10,000
2022 CDBG Recommendation:	\$6,400
2021 CDBG Award:	\$6,700



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2022 APPLICATION FOR FUNDING**

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PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

Building Families is an in-home child abuse prevention program. The program provides education to parents of newborn and pre-school children (up to school age/5 years) who reside in Eau Claire. The goal is that children will reach school age socially, emotionally, physically healthy, and ready to learn. Research indicates that parents who understand normal child development are less likely to abuse their children. Building Families works directly with parents who have barriers to successful parenting to help them raise their children so that they thrive. Home visitors are trained in the evidence-based curriculum Parents As Teachers (PAT) to educate parents in positive parenting, interaction, and play appropriate for each stage of the child's development. The developmental screening tools: Ages & Stages Questionnaire-3 (ASQ-3) and Ages & Stages Questionnaire – Social Emotional (ASQ-SE) are used at regular intervals to help parents understand their child's development in comparison to what is expected. If developmental delays are observed, parents are assisted in obtaining additional services. Parents of children enrolled in this program have reported having a primary physician, were prompted to be up to date with immunizations, and reported an increased knowledge of parenting techniques and familiarity with community resources.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

CDBG monies prevent child abuse and neglect in high-risk, low-income families in the City of Eau Claire with funding that is applied to the salary, benefits, and training of the Building Families home visitation staff. Families in Eau Claire are faced with more financial uncertainty than ever before due to employment reductions, quarantining, illness, isolations, and other issues created by the COVID-19 pandemic. All of these stressors can lead to higher than normal tension in any family and possibly lead to abuse. Building Families staff has and will continue outreach to Eau Claire families in need of assistance.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Home Visiting – see attached budget	\$ 10,000
	\$
	\$

Describe how your agency coordinates with other agencies to avoid duplication of services:

Involvement with the Home Visiting Council of the Greater Chippewa Valley keeps us informed and in contact with similar programs. Referrals to Building Families occur because there is an identified need for programming beyond the partnership already present between the family and referral agent. While some families may receive services from more than one agency; the frequency of visits, duration of service and type of service provision is not duplicated.

PUBLIC SERVICES

APPLICANT: Chippewa Valley Free Clinic

PROGRAM: Health Services

OBEJECTIVE: Public Service

FUNCTION:

The Chippewa Valley Free Clinic is applying for CDBG funds to support their nursing supervisor program.

REQUEST:

The Chippewa Valley Free Clinic is requesting \$18,000 to assist with the administration and support staff costs associated with the continuation of the health care programs.

RECOMMENDATION:

The Review Committee recommends funding the Chippewa Valley Free Clinic the amount of \$10,900 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$18,000
2022 CDBG Recommendation:	\$10,900
2021 CDBG Award:	\$11,000



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2022 APPLICATION FOR FUNDING**

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PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The mission of the Chippewa Valley Free Clinic is to provide primary health care to individuals who have no reasonable health care alternative. Eligible patients must have an income equal to or below 200% FPL, may not qualify for government medical benefits in their current position, or have no reasonable, affordable private insurance available. The Free Clinic is a safety-net for economically disadvantaged individuals, with a high number of our patients being the working poor. All services, medical supplies, and medications at the clinic are provided at no charge to the patient. The clinic provides quality health care by extensive use of community and medical volunteers. In 2021, the clinic provided 1945 visits and dispensed 2442 prescriptions. The majority (61%) of patients reside in Eau Claire County, and 98.6% of the patients we saw in 2021 fall into low income levels, and 85.7% were very low income.

The services offered at the Free Clinic are: Basic Family Healthcare, Chronic Disease Management, Free Medications, Vision with free eyeglasses, Wellness Program and Mental Health. The Free Clinic's request to is to support the case management services (CMS). Staff and volunteer intake team meet with those seeking health care as a new patient, determines eligibility, connects to other community resources, signs eligible patients up for BadgerCare when applicable, and informs other insurance options if eligible. They also recertify patients every 6 months or sooner to ensure eligibility status remains the same. They are the gateway to all other services in our clinic, and other relevant resources in the community. An added layer of care in 2020, 2021 and 2022 has been and continues to be supporting our patients during the COVID pandemic. Telehealth was incorporated, stable home life concerns were addressed, more emphasis on flu vaccines, medications mailed to patients to reduce number of office visits are some examples. In 2021 and 2022 we have conducted COVID vaccine clinics in collaboration with ECCHD and continue to be a testing site for our patients.

PUBLIC SERVICES

APPLICANT: The Community Table

PROGRAM: **Meal Services**

OBEJECTIVE: Public Service

FUNCTION:

The Community Table is requesting CDBG funds to support their meal services program.

REQUEST:

The Community Table is requesting \$20,000 to assist with the administration and support staff costs associated with the continuation of providing meal services.

RECOMMENDATION:

The Review Committee recommends funding the Community Table the amount of \$9,000 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$20,000
2022 CDBG Recommendation:	\$9,000
2021 CDBG Award:	\$9,400



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2022 APPLICATION FOR FUNDING

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PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The Community Table is a 501(c) 3 non-profit organization that serves a nutrition-focused meal and hospitality every day (365 days per year). We serve on a no-questions asked basis. Thus, the best indicator of community impact is the number of meals served. Guests are required to check in before eating. In 2021, volunteer teams served 23,320 meals to guests, 704 of those were meals served to children. Quarterly surveys are conducted; and 96% of our guest population are no income to low-income. Food for meals is purchased and/or donated through agreements with Feed My People Food Bank, Target, and Indianhead Foods. Additionally, many local businesses, churches and civic organizations donate food. The Community Table used 134,499 pounds of food in 2021. Every meal consists of: a protein, complex carbohydrate, two or more vegetables, fresh salad, fresh fruit, and milk. This year (2022) The Community Table will focus on community outreach families and minority populations. Our goal is to assist more individuals in need and elevate awareness of food insecurity. Outreach will be through new and existing partnerships with schools, community organizations and agencies; through grassroots efforts (posters, signs, mailings); and through community engagement presentations.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

As in prior years, the requested CDBG funds will be utilized for program administration. To operate every day, TCT hired staff to open, manage and close our facility. Hired staffers are vital to support the population we serve, to ensure the safety of our volunteers and guests, and to assist individuals with other resources. Meals are planned by The Community Table hired staff (Kitchen Manager). TCT staff develop recipes based upon food and resource availability. TCT staff (Volunteer Coordinator) recruit volunteers and teams of volunteers to prepare, serve and clean-up meals. Volunteer teams are guided by a paid TCT staff (Onsite Kitchen Coordinators).

PUBLIC SERVICES

APPLICANT: Eau Claire Area Hmong Mutual Assistance Association
PROGRAM: Community Liaison
OBEJECTIVE: Public Service

FUNCTION:

The Eau Claire Area Hmong Mutual Assistance Association is requesting CDBG funding to support their Community Liaison program.

REQUEST:

The Eau Claire Area Hmong Mutual Assistance Association is requesting \$23,030 to assist with the administration and support staff costs associated with the continuation of the Community Liaison program.

RECOMMENDATION:

The Review Committee recommends funding the Eau Claire Area Hmong Assistance Association the amount of \$6,400 to support this program

FUNDING OVERVIEW:

2022 CDBG Request:	\$23,030
2022 CDBG Recommendation:	\$6,400
2021 CDBG Award:	\$6,700



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PART D – PROGRAM DESCRIPTION (PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The Hmong Community Liaison Program provides culturally and linguistically specific services for Hmong individuals who are victims of crime, particularly domestic violence and sexual assault victims and survivors. Additionally, in situations where vulnerable Hmong individuals are at risk of becoming subject to arrest and prosecution when, instead, they are in need of alternative types of assistance such as mental health services or obtaining shelter, the Liaison works closely with ECPD and other service providers to both interpret and to provide cultural context to avoid further burdening the criminal justice system. The program includes crime prevention initiatives within the Hmong community through informational workshops providing education about local, state, and federal laws, where applicable. Hmong cultural competency training is also provided to law enforcement agencies, victim witness programs, district attorney's, health care providers, and social service agencies. The program provides Hmong victims, suspects, witnesses of crime, and members of the Hmong community at-large with a Hmong liaison who understands their culture, language, and needs to help increase communication with vital community services, and assists those providers with increased understanding of Hmong culture and language to be able to respond appropriately and most effectively to individual circumstances. The Hmong Liaison collaborates with ECPD to facilitate community events such as Hmong Youth Day, the objective of which is to provide opportunities for ECPD to establish relationships with Hmong youth and their parents, and to encourage youth to apply for the Junior Police Academy. All activities are conducted in HUD low- to moderate-income block groups with the aim of increasing relationships of trust between the Hmong community and key entities within the criminal justice system, reducing crime, and increasing prosecution when appropriate.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

Funds will be used to provide: 1) Wages, payroll tax, and benefits for the Housing Liaison, Office Manager, and Executive Director; 2) Housing Liaison's travel expenses to criminal justice system agencies and community events, and; 3) other program costs such as utilities and supplies.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Salary	\$ 16,935
Payroll tax/benefits	\$ 2,795
Travel	\$ 500
Utilities	\$ 1,500
Supplies	\$ 1,300
TOTAL	\$ 23,030

Describe how your agency coordinates with other agencies to avoid duplication of services:

The Community Liaison collaborates with local law enforcement agencies, district attorney's office, Victim Witness Program, and social service providers by assisting with Hmong community members who are in need of culturally and linguistically specific services.

PUBLIC SERVICES

APPLICANT: Eau Claire Area Hmong Mutual Assistance Association
PROGRAM: Housing Liaison
OBEJECTIVE: Public Service

FUNCTION:

The Eau Claire Area Hmong Mutual Assistance Association is requesting CDBG funds to support their Housing Liaison program.

REQUEST:

The Eau Claire Area Hmong Mutual Assistance Association is requesting \$19,549 to assist with the administration and support staff costs associated with the continuation of the Housing Liaison Program.

RECOMMENDATION:

The Review Committee recommends funding the Eau Claire Area Hmong Assistance Association the amount of \$11,000 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$19,549
2022 CDBG Recommendation:	\$11,000
2021 CDBG Award:	\$11,400



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PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

ECAHMAA's bilingual Housing Liaison Program serves low-, extremely low-, and moderately low-income households, the majority of whom are Hmong. Cultural and language barriers, in addition to high illiteracy rates and limited English proficiency present significant challenges and necessitate specific additional supports for this population at risk for housing insecurity. The bilingual Housing Liaison plays a vital role in supporting this demographic's housing needs by serving as their intermediary, ensuring accurate communication between:

- Hmong community members
- City of Eau Claire Housing Authority
- Property managers
- Private landlords

The Liaison helps clients navigate housing-related issues such as:

- Lease terms and execution
- City ordinances
- Housing rules
- Other residential regulations

Through ECAHMAA's Affordable Housing Program, the Liaison also assists the Hmong community with locating:

- Available affordable housing
- Community resources to assist with rent, security deposits, and utilities
- Referrals to other resources as appropriate, include the Down Payment Assistance Program and other housing initiatives

The Housing Liaison provides each of the above services to anyone who seeks them.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

Funds will be used to provide: 1) Wages, payroll tax, and benefits for the Housing Liaison, Office Manager, and Executive Director; 2) Housing Liaison's travel expenses to rental properties/property searches, and; 3) other program costs such as utilities and supplies.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Salary	\$ 13,885
Payroll tax/benefits	\$ 2,360
Travel	\$ 500
Utilities	\$ 1,500
Supplies	\$ 1,300
TOTAL	\$ 19,549

Describe how your agency coordinates with other agencies to avoid duplication of services:

As the only Hmong bilingual social service agency in Eau Claire, ECAHMAA provides culturally relevant bilingual housing services by working closely with the City of Eau Claire Housing Authority, area property managers, and other service providers to ensure housing needs within the Hmong community are met.

PUBLIC SERVICES

APPLICANT: Family Promise of the Chippewa Valley

PROGRAM: Emergency Shelter

OBEJECTIVE: Public Service

FUNCTION:

The Family Promise of the Chippewa Valley is requesting CDBG funding to support their emergency homeless shelter.

REQUEST:

The Family Promise of the Chippewa Valley is requesting \$10,000 to assist with the administration and support staff costs associated with the operation of their emergency shelter.

RECOMMENDATION:

The Review Committee recommends funding the Family Promise of the Chippewa Valley the amount of \$9,300 to support this program

FUNDING OVERVIEW:

2022 CDBG Request:	\$10,000
2022 CDBG Recommendation:	\$9,300
2021 CDBG Award:	\$9,700



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

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PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

Family Promise of the Chippewa Valley (FPCV) operates the shelter, Beacon House, for families with children that are experiencing homelessness. The shelter has a capacity to shelter 6 families and is typically full and with a "waiting list". Due to COVID 19 guidelines, we have reduced our capacity to ensure compliance. FPCV has historically engaged over 600 community volunteers to provide over 7,000 volunteer hours annually to cover meals and overnight supervision of the shelter. Although our volunteers have continued to cover all meals without pandemic interruption, the overnight supervision will continue to be the responsibility of paid staff. Families residing at the shelter receive case management services to address any housing barriers they may have. The agency also provides a government funded Rapid Rehousing program. This program provides case management and rental assistance. FPCV may also offer bus passes, gas vouchers, food pantry and furniture/household items as available.

FPCV offers two units of Transitional Housing originally funded through the HOME program. This is a vital resource for families that may need additional time to stabilize their income and/or housing. The goal for each family is to secure permanent housing that is safe and affordable.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

The CDBG funds will be used to pay a portion of the salary of the Executive Director. Administrative funds are difficult to secure but essential for the success of the organization. All services provided by the agency benefit families with children experiencing homelessness.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Staff Salaries	\$10,000.00
	\$
	\$

Describe how your agency coordinates with other agencies to avoid duplication of services:

FPCV works closely with Western Dairyland (WD) to provide services for families with children who are experiencing homelessness. WD has four individual apartments, whereas FPCV operates a shelter, the Beacon House, which has the capacity to serve six families. Neither agency has the capacity to serve all the families that are homeless in the community. As a result, the agencies work very closely to serve the families with the greatest need in the most effective and efficient manner. Case managers meet at least biweekly to discuss families in need. A common intake form is used and shared, therefore a family only needs to apply at one agency to be considered at both.

FPCV is an active member in the local housing coalition. The coalition share information among agencies to minimize duplication and identify gaps in services. Whenever possible, families are referred to agencies for services so that the families are connected when they leave the shelter.

PUBLIC SERVICES

APPLICANT: Literacy Volunteers Chippewa Valley
PROGRAM: Corrections Education for Re-Entry Program
OBEJECTIVE: Public Service

FUNCTION:

The Literacy Volunteers Chippewa Valley is requesting CDBG funding to support the Corrections Education for Re-Entry Program.

REQUEST:

The Literacy Volunteers Chippewa Valley is requesting \$10,000 to assist with the administration and support staff costs associated with the operation of program.

RECOMMENDATION:

Due to lack of funds, the Review Committee is not recommending funding any new programs this grant cycle.

FUNDING OVERVIEW:

2022 CDBG Request:	\$10,000
2022 CDBG Recommendation:	\$0
2021 CDBG Award:	\$0



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

Literacy Chippewa Valley (LCV) provides adult basic education for over 400 people each year in its Corrections Education, 1-1 tutoring and Family Literacy/ELL programs. 96% live in poverty and more than 70% are unemployed. LCV gives adults the opportunity to increase their reading, writing and speaking skills; earn their GED/HSED or citizenship. We will also work on job readiness skills with certificates such as Serv Safe, manufacturing and Customer Service. They also work on interview and resume writing skills and We provide adults with the opportunity to improve their basic literacy skills in the context of finding, retaining or improving employment. Our programs help individuals attain economic, employment and housing stability, enabling them to support their children's education.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

CDBG funds will partially support the salary and fringe benefits for instructors to coordinate and support our Corrections Education, 1-1 Tutoring and Family Literacy ELL programs. They will provide books, registration and certification test fees for classes.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Salary & Fringes \$23 x 10x 40 weeks	\$9200
Books, materials, course registration and testing fees	\$800
	\$

PUBLIC SERVICES

APPLICANT: Lutheran Social Services of Wisconsin

PROGRAM: Gaining Grounds

OBEJECTIVE: Public Service

FUNCTION:

Lutheran Social Services is applying for CDBG funding to support the Gaining Grounds Program.

REQUEST:

Lutheran Social Services of Wisconsin is requesting \$10,000 to assist with the administration and support staff costs associated with the Gaining Grounds Program.

RECOMMENDATION:

The Review Committee recommends funding Lutheran Social Services in the amount of \$6,400 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$10,000
2022 CDBG Recommendation:	\$6,400
2021 CDBG Award:	\$6,700



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

Gaining Ground (formerly Positive Avenues) is a program for residents of Eau Claire County ages 18 years and older who are experiencing crisis and/or homelessness. Gaining Ground participants receive services that assist them in developing skills and increasing independence. The program provide trauma-informed, recovery-oriented services and connection to needed outside resources so individuals can improve their personal situation, develop social skills, and become active members of the Eau Claire Community. Gaining Ground staff assist participants in the following ways: provide care coordination and crisis stabilization; assist in locating medical, counseling, dental and other services; assist with locating suitable, affordable housing; and provide ongoing emotional support. 90% of Gaining Ground participants are homeless with living situations ranging from those who are doubled up to those living on the streets or in shelter. The program partners with the LSS Welcome Home Eau Claire Rapid Rehousing program which has allowed Gaining Ground to adopt a "No Wrong Door" approach, and with Catholic Charities/Sojourner House, which provides overnight shelter services.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

The requested funds will be utilized to support care coordination, resource connection, and housing support services (salary/fringe). Gaining Ground serves individuals with high needs. The increasing demand for services makes the need for additional care coordination services for this population critical.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Care Coordination, Resource Connection, and Housing Support Services (salary and fringe)	\$10,000
	\$
	\$

Describe how your agency coordinates with other agencies to avoid duplication of services:

Gaining Ground enjoys strong collaborative relationships with other agencies that provide services to meet basic needs including The Community Table, the Eau Claire Housing Coalition, Sojourner House, Western Dairyland, and Feed My People. Gaining Ground also works with the Veterans Administration to ensure that Veterans in need of services such as substance use disorder counseling or temporary housing have access to these services. The program also collaborates with UW Eau Claire; the ADRC; and the AIDS Resource Center to provide services and referrals to best meet client needs. Gaining Ground also has an active Advisory Board made up of local community representatives that further ensure no duplication of services. LSS has also convened a group of local service providers that meet periodically to identify and work to address service needs and gaps in service related to the Gaining Ground program population.

PUBLIC SERVICES

APPLICANT: Lutheran Social Services of Wisconsin

PROGRAM: Welcome Home Eau Claire Program

OBEJECTIVE: Public Service

FUNCTION:

Lutheran Social Services is applying for CDBG funding to support the Welcome Home Eau Claire Program.

REQUEST:

Lutheran Social Services of Wisconsin is requesting \$10,000 to assist with the administration and support staff costs associated with the Welcome Home Eau Claire Program.

RECOMMENDATION:

The Review Committee recommends funding Lutheran Social Services in the amount of \$6,400 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$10,000
2022 CDBG Recommendation:	\$6,400
2021 CDBG Award:	\$6,700



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The LSS Welcome Home Eau Claire (WHEC) program is requesting CDBG funds to support case management services for individuals and families engaged in the WHEC Rapid Re-Housing (RRH) program. The Welcome Home program, utilizing a Housing First approach, focuses on housing identification services on assisting homeless households in identifying and securing permanent housing quickly despite issues that may make securing housing challenging. The target population for these services includes those households with more severe service needs e.g. those with needs related to substance use disorder, mental health, and corrections.

Case management and services assist households in identifying, securing, and moving into permanent housing; will support participants as they stabilize in housing; and will, through assessment of strengths and needs, connect households to mainstream services and community supports that will assist them in meeting their needs. As the Welcome Home case manager will only provide short-term support and assistance to households, it will be essential to housing stability and permanence for the household to develop or build upon an ongoing support system. RRH case management services are highly individualized and designed to address the specific, short-term needs of households by connecting them with supports and services.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

The requested CDBG funds will be used to support the case manager's salary/fringe (client assessment, housing assistance and counseling, life skills programming) and direct assistance to homeless households (housing deposits).

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Case Manager Salary/Fringe	\$6,000
Direct Client Assistance (housing deposits)	\$4,000
	\$

Describe how your agency coordinates with other agencies to avoid duplication of services:

LSS is an active participant on the local Continuum of Care (CoC) and works closely with other housing services providers on the CoC to ensure that the needs of homeless households are being met without duplication; LSS also coordinates internally with our Addictions and Restorative Justice programs and with our Community-Based Services programs to ensure that the needs of a diverse group of individuals are being met. The RRH program provides services in collaboration with the LSS Gaining Ground resource center in order to offer a continuum of care to the homeless individuals who utilize services at Gaining Ground.

PUBLIC SERVICES

APPLICANT: Western Dairyland Economic Opportunity Council, Inc.
PROGRAM: **Business Start Up**
OBEJECTIVE: Public Service

FUNCTION:

Western Dairyland's Business Enterprise Center is applying for CDBG funding to support their Business Startup program.

REQUEST:

Western Dairyland is requesting \$10,000 to assist with the administration and support staff costs associated with the continuation of the business start-up assistance services

RECOMMENDATION:

The Review Committee recommends funding Western Dairyland's Business Startup in the amount of \$5,700 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$10,000
2022 CDBG Recommendation:	\$5,700
2021 CDBG Award:	\$6,000



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

Western Dairyland Business Center (WDBC) is requesting funds to assist individuals impacted by the pandemic and/or currently experiencing low income to increase their household income through self-employment by either starting a business or sustaining/pivoting an existing business in crisis within the city of Eau Claire.

Targeted participants will include women, minorities, and persons with disabilities who reside within the city of Eau Claire and have income at or below 80% of Eau Claire County's Median Income. The following outcomes will be achieved by the end of the project:

- 1.) 50 individuals will receive training in starting/sustaining a business through weekly webinars, quarterly online courses and other events.
- 2.) Ten individuals will receive one-on-one business counseling to develop and determine the feasibility of their business idea OR in pivoting their existing business model to withstand the lingering impact of the pandemic on our community.
- 3.) Ten will experience an increase in household income by either launching a new business or finding a new way to sustain an existing business.

The WDBC has a wide range of live and on-demand trainings that are delivered online and accessible anywhere. Income-eligible individuals are invited to borrow a laptop and mobile hotspot at no cost.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

CDBG funds will be used for salary, fringe benefits and Indirect. Funds will also be used as a dollar-for-dollar match for the U.S. Small Business Administration (SBA).

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Salary	\$7,100
Fringe	\$1,900
Indirect	\$1,000

Describe how your agency coordinates with other agencies to avoid duplication of services:

Western Dairyland Business Center works with more than a dozen area lenders and multiple other economic development agencies. These agencies include: UW-Eau Claire Small Business Development Center, Eau Claire Area Economic Development Corporation, Small Business Administration, SCORE, Eau Claire Area Chamber of Commerce, West Central Wisconsin Regional Planning Commission, City of Eau Claire Economic Development, and Western Dairyland Child Care Resource and Referral. The WDBC maintains electronic and paper records to ensure there is no duplication of services.

PUBLIC SERVICES

APPLICANT: Western Dairyland Economic Opportunity Council, Inc.
PROGRAM: Homeless Shelter Program
OBEJECTIVE: Public Service

FUNCTION:

Western Dairyland is applying for CDBG funding to support their Homeless Shelter Program.

REQUEST:

Western Dairyland is requesting \$25,000 to support the Homeless Shelter program. The funds requested for emergency shelter will be used to pay the rent, insurance, maintenance and staff support costs associated with expenses at the four 30-day units.

RECOMMENDATION:

The Review Committee recommends funding Western Dairyland the amount of \$7,500 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$25,000
2022 CDBG Recommendation:	\$7,500
2021 CDBG Award:	\$7,800



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2022 APPLICATION FOR FUNDING

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

Western Dairyland (WD) operates four homeless shelters and three Permanent Supportive Housing units in the Eau Claire area.

Instead of congregate settings, shelters are furnished apartments where families stay up to 60 days. While suitable for families needing less structure and non-stimulating environments, they appear as ordinary homes, are safe and private, and maintain dignity. Once admitted, assessed, and housed, families receive services based on needs.

In 2021, WD sheltered 56 individuals in 26 households (32 adults/24 children). Our exits to permanent housing have dropped over the last year due to lack of affordable housing. 61% of families left for permanent housing, while in 2020 it was 80% leaving for permanent housing.

Our triplex houses chronically homeless individuals and families within our Permanent Supportive Housing program. The primary objective to this program is providing permanent housing. Secondary objectives are to provide case management services to assist clients to address mental illness, alcohol, and other drug abuse issues, medical conditions, gain income, and teach independent living skills. Being housed gives them privacy, so they can take medications and attend to other demands. There are no time limits to this housing. Individuals have different needs; we work with them until they're prepared to live independently.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

Funds received will be spent on operating costs for our 4 homeless shelters (duplexes located at 433 N Barstow St., and 1817 Charles Street), and 3 permanent supportive housing units (triplex at 628 Wisconsin St.) including maintenance and utility costs. Additionally, a significant portion will be used to replace the three furnaces at the triplex. Current furnaces are over 15 years old and in desperate need of replacing.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Shelter/Triplex Operating Costs (maintenance, utilities)	\$ 22,727
Staff Salaries & Fringe	\$0
Indirect Costs	\$2,273

Describe how your agency coordinates with other agencies to avoid duplication of services:

Homeless families in Eau Claire are served by Beacon House operated by Family Promise (FP) of the Chippewa Valley, Hope Gospel Mission and Western Dairyland (WD). Homeless singles are served by Sojourner House or Hope Gospel Mission. Referrals are made among the agencies and programs utilizing Clarity, which is a computerized tracking system for homeless households. Staff from participating agencies frequently communicate via phone or e-mail about clients and services. As part of the collaboration with Family Promise, we have developed a coordinated intake form, which we use to place households in the shelter that is available, and most appropriate to meet the needs of the family. Additionally, agencies are active in the Dairyland Housing Coalition, which meets monthly to discuss issues and gaps in service that our homeless families face. WD and FP both participate in coordinated entry, which is a process of assessing, ranking, and then determining the next housing service placement based on length of time homeless and assessment score. Finally, staff from the agencies are leads for the Dairyland Housing Coalition and are active members in the Wisconsin Balance of State Continuum of Care.

Western Dairyland is the only provider of permanent supportive housing services in both the county and City of Eau Claire.

Acquisition and Clearance

Elimination of Slum and Blight

Acquisition

CDBG funds can be used for the purchase of real property for projects benefiting low- to moderate-income persons.

Relocation

Relocation of residents is an eligible expense when conducted in conjunction with an ongoing project.

Elimination of Slum and Blight

These are activities, which help to prevent or eliminate slums and blighted conditions.

The activities must meet the criteria of one of the three following categories:

- Prevent or eliminate slums and blight on an area basis
- Prevent or eliminate slums and blight on a spot basis, or
- Be in an urban renewal area.

These activities are “in-direct” benefit activities. No more than 30% of expenditures in any grant year may be for projects of in-direct benefit.

Planning Activities

Eligible Planning Activities

It is permissible to spend CDBG funds for planning activities. Such activities might include:

- Comprehensive plans
- Community development plans (including the Consolidated Plan)
- Functional plans (for housing; land use and urban environmental design; economic development; open space and recreation; energy use and conservation; floodplain and wetlands management; transportation; utilities; historic preservation; etc.)
- Other plans and studies (e.g., small area and neighborhood plans; capital improvements program plans; individual project plans; general environmental; urban environmental design; historic preservation studies; etc.); and
- Policy planning, management and capacity building activities.

Organization Requests

Program Administration

Eligible Program Administration Activities

Subject to certain caps and constraints, grantees may use CDBG funds for program administration activities. Such activities might include:

- General management, oversight and coordination
- Public information
- Fair Housing activities
- Indirect costs; and
- Submission of applications for Federal programs

The funding cap for Administration and Planning is 20% of the grant plus program income which equals \$126,900 the amount designated for administration and planning is well below the cap.

PLANNING & ADMINISTRATION

APPLICANT: City of Eau Claire Housing Division

PROGRAM: Planning & Management

OBEJECTIVE: Planning and Administration does not impact direct benefit calculation

FUNCTION:

The City of Eau Claire Housing Division is requesting funding to devise programs and to meet these goals and objectives and evaluate the progress of such programs and activities in accomplishing these goals and objectives. To carry out management, coordination and monitoring of activities necessary for effective planning implementation but excluding the costs necessary to implement such plans.

REQUEST:

The City of Eau Claire Housing Division is requesting \$20,000 for planning and management activities.

RECOMMENDATION:

The Review Committee recommends funding the Housing Division the amount of \$10,000 to support this program.

FUNDING OVERVIEW:

2022 CDBG Request:	\$20,000
2022 CDBG Recommendation:	\$10,000
2021 CDBG Award:	\$10,000



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The City of Eau Claire Housing Division is requesting funding to devise programs and to meet these goals and objectives and evaluate the progress of such programs and activities in accomplishing these goals and objectives. To carry out management, coordination and monitoring of activities necessary for effective planning implementation, but excluding the costs necessary to implement such plans

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

This funding will be used for policy, planning, management, capacity building activities which will enable the recipient (EC City Housing) to determine its needs, set long term goals and short-term objectives.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Policy planning	\$20,000
	\$
	\$

Describe how your agency coordinates with other agencies to avoid duplication of services:

N/A

PLANNING & ADMINISTRATION

APPLICANT: City of Eau Claire Housing Division

PROGRAM: Administration

OBEJECTIVE: General Program Administration
(Planning and Administration does not impact the direct benefit calculation)

FUNCTION:

The City of Eau Claire Housing Division is responsible for the Community Development Block Grant program administration for the City of Eau Claire. The Housing Division staff makes applications each year for CDBG funds, takes applications for projects, assists the City Council in preparing a list of approved projects to forward to the U.S. Department of Housing and Urban Development, prepares and monitors subrecipient agencies receiving funding, prepares the annual financial and program accomplishment reports, and ensures that all federal regulations pertaining to the CDBG program are followed by both the subrecipients and City of Eau Claire in carrying out program activities.

The City of Eau Claire Housing Division staff also administers the CDBG Residential Rehabilitation Loan Program and assists City staff with various rehabilitation, relocation and park projects. Staff members contributing to the CDBG program administration include: CDBG and HOME Administrator, Rehabilitation Specialist and the CDBG and HOME Program Specialist

REQUEST:

The City of Eau Claire Housing Division is requesting \$130,000 for program administration.

RECOMMENDATION:

The Review Committee recommends funding the Housing Division the amount of \$116,900 for program administration.

FUNDING OVERVIEW:

2022 CDBG Request:	\$130,000
2022 CDBG Recommendation:	\$116,900



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 APPLICATION FOR FUNDING**

2021 CDBG Award:

\$120,783

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks CDBG funding:

The Community Development Block Grant (CDBG) funding will be used to assist with the salaries and fringe benefits to manage the program. Other costs such as the preparation of the Annual Action Plan, Consolidated Plan and Consolidated Action Plan and Evaluation Report (CAPER), monitoring of the program, environmental reviews, relocation activities, training as required by the US Department of Housing and Urban Development (HUD) and all other compliance requirements applicable with state and federal regulations.

Other expenses include postage, telephone, duplicating, office supplies and office equipment.

Describe how the requested CDBG funds will be utilized within the program; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.)

Community Development Block Grant (CDBG) funds will be used for salaries and fringe benefits to operate the program.

Complete the following table to demonstrate what portion of the requested total CDBG award will fund each activity described above.

Program Activity	CDBG Award Allotment
Salaries and Benefits	\$130,000

Describe how your agency coordinates with other agencies to avoid duplication of services:

N/A

Section II

HOME Investment Partnership Program (HOME)

The purposes of the HOME Investments Partnerships Program are derived from Title II of the Cranston-Gonzalez National Affordable Housing Act (Title II, Pub.L.101-625). These purposes are to:

1. Expand the supply of decent, safe, sanitary, and affordable housing, with primary attention to rental housing, for very low and low-income Americans;
2. Mobilize and strengthen abilities of states and units of general local government throughout the United States to design and implement strategies for achieving an adequate supply of decent, safe, sanitary, and affordable housing; and
3. Provide participating jurisdictions, on a coordinated basis, with the various forms of federal housing assistance, including capital investment, mortgage insurance, rental assistance, and other federal assistance needed.

In 2022, the City of Eau Claire is eligible to receive \$314,860 in federal HOME funds for affordable housing projects to benefit low-income persons.

HOME Investment Partnership - Worksheet

2022 HOME Grant: \$ 314,860

DESCRIPTION	2021 Final Funding	2022 Requested Funding	2022 Proposed Funding
<u>Affordable Housing Development:</u>			
<u>(15% CHDO Minimum Requirement = \$47,229)</u>			
Eau Claire Area Hmong Mutual Assistance Assoc. (CHDO)	\$ 47,229.00	\$ 100,000.00	\$ 98,374.00
Chippewa Valley Habitat for Humanity - Affordable Housing	\$ -	\$ -	
<u>Weatherization:</u>			
City of Eau Claire Housing Division	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Western Dairyland Economic Opportunity Council, Inc.	\$ 60,000.00	\$ 88,000.00	\$ 60,000.00
<u>Tenant Based Rental Assistance (TBRA):</u>			
Housing Authority of the City of Eau Claire	\$ 151,145.00	\$ 200,000.00	\$ 100,000.00
<u>Administration: (10% Funding Cap = \$31,486)</u>			
City of Eau Claire Housing Division	\$ 31,486.00	\$ 58,000.00	\$ 31,486.00
TOTAL	\$ 314,860.00	\$ 471,000.00	\$ 314,860.00

HOME AFFORDABLE HOUSING
COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO)
(Min of 15% of grant must go towards CHDO)

APPLICANT: Eau Claire Area Hmong Mutual Assistance Association
PROGRAM: **HOME Affordable Housing (CHDO)**
OBEJECTIVE: Affordable Housing (CHDO)
CHDO = Community Housing Development Organization

FUNCTION:

The Eau Claire Area Hmong Mutual Assistance Association (ECAHMAA) is seeking funds to expand its affordable low-income housing project. The ECAHMAA currently owns three rental properties that are rented to larger low-income families in the Eau Claire area.

REQUEST:

ECAHMAA is requesting \$100,000 to support the continuation of its transitional housing program.

RECOMMENDATION:

The Housing Division is required to allocated a minimum of 15% of the HOME funds towards a CHDO; therefore, the Review Committee recommends funding the Eau Claire Area Hmong Mutual Assistance Association the amount of \$98,374 to meet that requirement and to support this program.

FUNDING OVERVIEW:

2022 HOME Request:	\$100,000
2022 HOME Recommendation:	\$98,374
2021 HOME Award:	\$47,229



HOME Investment Partnership Program 2022 APPLICATION FOR FUNDING

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks HOME funding:

The Affordable Housing Program currently includes 6 properties comprising 15 living units providing safe, decent, affordable rental housing for approximately 53 low-, extremely low-, and moderate-income individuals. All units are rented at a rate significantly below fair market value and maintain a 100% occupancy rate, with multiple applications received when vacancies arise. Based upon our experience with the Hmong community, approximately 80% of Hmong families rent rather than own a home. Hmong families often include many children, more than one generation, or other cohabitating relatives living in the same household. Additionally, ECAHMAA's Domestic Violence Program demonstrates that a culturally significant need exists for safe emergency transitional housing for Hmong victims and survivors who leave their abusers. An additional 2-unit property will provide a dedicated transitional unit for victims and survivors.

ECAHMAA's goal is to advance all of our tenants towards independence with long-term, sustainable housing and a progressive evolution to potential home ownership. This year we will begin a pilot program to provide financial literacy and homeownership workshops so Hmong families may take advantage of low- to moderately low-income homeownership programs, allowing them to experience greater long-term stability and sustainability. The Housing Program is managed by ECAHMAA's Bilingual Housing Liaison.

Complete the following table to demonstrate what portion of the requested total HOME award will fund each activity described above.

Program Activity	HOME Award Allotment
Purchase and renovate/rehab multi-family property	\$ 100,000
	\$
	\$

Submit a complete timetable of all significant activities: *(Please note: Public Services and organizations funded with administrative funds must complete their activities within the 12-month grant year)*

August - September 2022: Work with local realtor to identify suitable multi-family property for purchase

October - November 2022: Initiate purchase; conduct home inspections; test for environmental hazards

December 2022 – January 2023: Closing; collaborate with City of Eau Claire Housing Rehabilitation Specialist to identify necessary renovations, open project for bids, begin intake process for potential tenants.

February – March 2023: Initiate and complete renovations/rehab; screen potential tenants

April 2023: Initiate leases; tenants begin occupancy

WEATHERIZATION

APPLICANT: City of Eau Claire Housing Division
PROGRAM: Residential Weatherization Program
OBEJECTIVE: Property Rehabilitation

FUNCTION:

The Housing Authority of the City of Eau Claire has operated a HOME Residential Weatherization Assistance Program since 1994. This program is operated in conjunction with the City of Eau Claire Community Development Block Grant (CDBG) Residential Rehabilitation Loan program.

Income eligible homeowners who apply for and receive CDBG rehabilitation loans may also be eligible for weatherization five-year loans/grants. These grants range from \$1,500 to \$3,500 depending on the amount of CDBG funding received.

The HOME Residential Weatherization loan is in the form of a five-year 0% interest deferred loan, which is forgiven if the homebuyer remains in the home for the five-year period. If the homebuyer sells the home within the five-year period the loan must be repaid at a pro-rated amount. The loans are forgiven at a rate of 20% per year for each of the first five years.

REQUEST:

The Eau Claire Housing Division is requesting \$25,000 to continue the weatherization program.

RECOMMENDATION:

The Review Committee recommends funding Eau Claire Housing Division \$25,000 to support this program.

FUNDING OVERVIEW:

2022 HOME Request:	\$25,000
2022 HOME Recommendation:	\$25,000



HOME Investment Partnership Program 2022 APPLICATION FOR FUNDING

2021 HOME Award:

\$25,000

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks HOME funding:

The funding will serve the needs of low-income clientele by providing weatherization assistance for approximately 8-10 low-to-moderate-income homeowners. The maximum amount of the grant that an applicant could receive is up to \$3,500. This also meets the objective of improved housing conditions because all housing assisted under this program must meet federal and local codes and guidelines. Also to cover the costs of administering the program.

These units to be assisted must be located within the city limits of Eau Claire. Households under this program can also apply to receive loans under the CDBG Residential Rehabilitation Loan Program. These grants are available in conjunction with those loans to do specific weatherization and energy efficient improvements.

Complete the following table to demonstrate what portion of the requested total HOME award will fund each activity described above.

Program Activity	HOME Award Allotment
Weatherization Assistance	\$30,000

Submit a complete timetable of all significant activities: *(Please note: Public Services and organizations funded with administrative funds must complete their activities within the 12-month grant year)*

Project funding for the HOME Weatherization program will be utilized during the 2022 grant year beginning August 1, 2022 through July 31, 2023.

WEATHERIZATION

APPLICANT: Western Dairyland Economic Opportunity Council, Inc.
PROGRAM: Residential Weatherization Program
OBEJECTIVE: Property Rehabilitation

FUNCTION:

Western Dairyland is applying for CDBG funding to support their HOME weatherization program.

REQUEST:

Western Dairyland is requesting \$88,000 to assist with the continuation of this program.

RECOMMENDATION:

The Review Committee recommends funding Western Dairyland the amount of \$60,000 to support this program.

FUNDING OVERVIEW:

2022 HOME Request:	\$89,000
2022 HOME Recommendation:	\$60,000
2021 HOME Award:	\$60,000



HOME Investment Partnership Program 2022 APPLICATION FOR FUNDING

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks HOME funding:

Rehabilitate 6 homeowner occupied homes at \$12,000 per home

Increase in request due to material and contractor costs of supplies increase on materials

Western Dairyland EOC, Inc (Agency) has operated its HOME rehab program since 1992. In its 30 years of operation, the program has provided assistance for over 300 families. Home funds allow the Agency's Weatherization program to provide 6 income eligible homeowners with up to \$12,000 forgivable, zero-interest, deferred-payment loans. These loans for repairs and rehabilitations will make homes more energy efficient, accessible, and safe for their owners.

Loans will be forgiven upon the owners' occupancy in the residence for a continuous five (5) years from the completion of the repair services. Sale or vacancy in under five years will require full repayment of loan funds. The maximum amount of assistance provided to a homeowner with HOME funds will be \$12,000. The Agency will also look to blend our Weatherization resources into all the HOME program residences that are Weatherization eligible.

Types of rehabilitation include:

- Plumbing
- Installation of Energy Star®-rated windows and doors
- Repair/replacement of heating system
- Electrical wiring
- Repair/installation of structural supports or stoops
- Repair/replacement of roof
- Replacement of deteriorated siding, porches, or foundation
- Alterations to meet disability accessibility standards
- Rehabilitation to bring homes greater than 50 years old up to modern housing standards (including "National-Register-of-Historic-Places" recognized homes)

Complete the following table to demonstrate what portion of the requested total HOME award will fund each activity described above.

Program Activity	HOME Award Allotment
Material and Contractor Costs	\$72,000
Admin/Staff Salary and Fringe	\$7,200
Indirect	\$8,800

Submit a complete timetable of all significant activities: (Please note: Public Services and organizations funded with administrative funds must complete their activities within the 12-month grant year)

August 1–October 31, Begin 1 Projects, 1 project finished; November 1–January 31, Begin 2 Projects, 2 projects finished; February 1–May 31, Begin 2 Projects, 2 projects finished; June 1–July 31, Begin 1 Projects, 1 projects finished

TENANT BASED RENTAL ASSISTANCE (TBRA)

APPLICANT: Housing Authority of the City of Eau Claire

PROGRAM: Tenant Based Rental Assistance (TBRA)

OBEJECTIVE: Housing Rental Assistance

FUNCTION:

The Housing Authority is the agency responsible for the administration of the HOME Tenant Based Rental Assistance (TBRA) program for the City of Eau Claire. Criteria for this program include:

- Meet income guidelines of HUD established income guidelines
- Houses must be located within the city limits
- Limited term voucher for 12 to 24 months
- Average households served is 40 per month for approximately \$256.00

REQUEST:

The Housing Authority is requesting \$200,000 to assist with the continuation of this program.

RECOMMENDATION:

The Review Committee recommends funding the Housing Authority the amount of \$100,000 to support this program.

FUNDING OVERVIEW:

2022 HOME Request:	\$200,000
2022 HOME Recommendation:	\$100,000
2021 HOME Award:	\$151,145



HOME Investment Partnership Program 2022 APPLICATION FOR FUNDING

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks HOME funding:

The assisted rental units are located within the city limits of Eau Claire. The Housing Authority pays the landlord a rental subsidy on behalf of the very-low and low-income tenant. Tenants are required to pay 30% of their total income for rent and utilities - the HOME program pays the remainder. A rent limit the landlord can charge is in line with other federal assistance programs.

This funding will help approximately 50 very-low or low-income elderly or disabled individuals or families with dependent children; afford decent, safe and sanitary housing within the city limits of Eau Claire over a 24-month period. Ninety per cent of the clients will have income of 60% or less of CMI and 10% will have income between 60 & 80% CMI.

These funds would cover the estimated average rental assistance is \$300 per month per household plus costs of administering the program.

Complete the following table to demonstrate what portion of the requested total HOME award will fund each activity described above.

Program Activity	HOME Award Allotment
Tenant Based Rental Assistance (TBRA)	\$195,000
Administration	\$5,000

Submit a complete timetable of all significant activities: *(Please note: Public Services and organizations funded with administrative funds must complete their activities within the 12-month grant year)*

Project funding for Tenant Based Rental Assistance (TBRA) will be utilized during the 2022 grant year beginning August 1, 2022 through July 31, 2023.

ADMINISTRATION

APPLICANT: City of Eau Claire Housing Division

PROGRAM: Administration

OBEJECTIVE: General Program Administration

FUNCTION:

The Housing Division is the agency responsible for the HOME program administration for the City of Eau Claire. The Housing Division staff makes application each year for HOME funds, takes applications for projects, assists the City Council in preparing a list of approved projects to forward to the U.S. Department of Housing and Urban Development, prepares and monitors subrecipient agencies receiving funding, prepares the annual financial and program accomplishment reports, and ensures that all federal regulations pertaining to the HOME program are followed by both the subrecipients and the City of Eau Claire in carrying out program activities.

REQUEST:

The Housing Division is requesting \$58,000 for staff and administration costs related to the HOME program operations.

RECOMMENDATION:

The Review Committee recommends funding \$31,486 to the City of Eau Claire Housing Division.

FUNDING OVERVIEW:

2022 HOME Request:	\$58,000
2022 HOME Recommendation:	\$31,486
2021 HOME Award:	\$31,486



HOME Investment Partnership Program 2022 APPLICATION FOR FUNDING

This page will go to the City Council. Please keep to ONE page.

PART D – PROGRAM DESCRIPTION

(PLEASE LIMIT NARRATIVE RESPONSES TO 200 WORDS)

Provide an overview of the program that seeks HOME funding:

The HOME funding will be used to assist with the salaries and fringe benefits to manage the program. Other costs such as the preparation of the Annual Action Plan, Consolidated Plan and Consolidated Action Plan and Evaluation Report (CAPER), monitoring of the program, environmental reviews, relocation activities, training as required by the US Department of Housing and Urban Development (HUD) and all other compliance requirements applicable with state and federal regulations.

Other expenses include postage, telephone, duplicating, office supplies, training and office equipment.

Complete the following table to demonstrate what portion of the requested total HOME award will fund each activity described above.

Program Activity	HOME Award Allotment
Wages and benefits	\$45,000
Insurance	\$3,000
Auto, travel, training, supplies, phone, title reports, advertising, etc.	\$10,000

Submit a complete timetable of all significant activities: *(Please note: Public Services and organizations funded with administrative funds must complete their activities within the 12-month grant year)*

Project funding for program administration will be utilized during the 2022 grant year beginning August 1, 2022 through July 31, 2023.